

Proof of Information Checklist

To apply for HealthNet's Sliding Fee Scale discount, please bring the items below to your next visit:

- Birth certificate for children younger than 18 (Optional)**
- Valid picture ID for anyone over 18** (not expired)
 - Driver's license
 - School ID
 - Work badge
 - Permanent resident card
 - Military ID
 - Passport
- 2 Proofs of address with your name on it** (We do not accept P.O. Boxes as proof)
 - Utility bill or receipt within the last 30 days (if bills are in your spouse's name, that is okay)
 - Mail dated within the last 30 days
 - Rental agreement
 - Check stubs
 - Valid picture ID
 - Car registration
- Guardianship** – The person in charge of a minor child and paying their bill
- Social Security Card (Optional)** – for you and your spouse only if you are unemployed
- Proof of Income** – Bring all items below that apply to your household
 - **Cash Payments** – Proof of cash payments must be in written form signed by the giver with the date and phone number (on letterhead, if you can). You can also ask the HealthNet front desk staff for an Employment Verification Form.
 - **Child Support** – Proof of child support paid through the courts at the Marion County Clerk's Office, 1st floor of City County Building, Suite 123. If needed, you can use receipts, bank statements, or a letter from the parent who does not have legal custody as proof of payment.
 - **Earnings from Employment** – At least 1 check stub showing your gross pay (pay before taxes) that is no more than 30 days old. If you cannot get a check stub, your current employer can fill out an Employment Verification Form. To apply for Marketplace or Medicaid, you must bring 3 months of income proof.
 - **Social Security/Disability/Pension** – Current award letter that tells how much money you get. For a copy of your award letter, call Social Security at 1-800-772-1213.
 - **Unemployment Compensation** – An unemployment check stub. HealthNet will assume each unemployment payment is the same amount.
 - **Prior Year Tax Returns** – as proof of income for self-employed workers.
- Proof of No Income for Household Members**

If you are an unemployed US Citizen/Resident, you can request a Wage Transcript from the unemployment office. This transcript can be requested by a staff member in our centers. The patient must be present, have a valid picture ID, and their social security card.

If you are not a US Citizen/Resident, the person who helps you pay your bills (financial support) must complete a Letter of Support Form. This letter is good for 12 months or until the financial information changes.

For questions, call HealthNet Billing at 317-957-2075.